



ACP One-Year Action Plan

This template is meant to be used in tandem with ACP's Mentoring Handbook, Career Assessment Questionnaire, and Recommended Quarterly Activities. Examples and suggestions below should serve as a rough guide.

Section I – CAREER/PROFESSIONAL GOALS AND OBJECTIVES

Short-Term Goals (1-2 Years)

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Long-Term Goals (2-5 years)

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Section II – MONTH-BY-MONTH ACTION PLAN

	Meeting Date	Objectives/Goals	Strategies/Tactics
Month 1		<i>Example:</i> -Use this worksheet to create a plan of action. -Identify top three short-term and long-term goals. -Identify professional strengths and opportunities for growth (taking military background into account).	<i>Example:</i> -Review completed Career Assessment Questionnaire. -Mentor and Protégé: Take the <i>Jung Typology Test</i> and discuss individual results together.
Month 2			
Month 3			
Month 4			
Month 5			

	Meeting Date	Objectives/Goals	Strategies/Tactics
Month 6		<i>Example:</i> -Assess progress of mentorship to date. -Identify goals for the second half of the match	<i>Example:</i> -Review accomplishments and revisit CAQ. -Discuss meeting schedule and timeline for the second half of the match.
Month 7			
Month 8			
Month 9			
Month 10			
Month 11			
Month 12			