

## Tips for Your Mentorship: Student Protégé

*Here are some tips and activities for student Protégés to work on with their Mentors.*

### Career Planning

- Map out a five-year career plan, including course selection if appropriate.
- Discuss majors or specific courses outside a major that may be useful for your desired career field.
- Target key professors in your area of interest that you could connect with.
- Identify education, skills, and accomplishments that are valued by employers and research the steps necessary to obtain them. Look up ideal job postings and develop a long-term plan to become a qualified candidate for such jobs.
- Research certifications that may be required for certain industries and look for courses that offer these certifications.

### Networking Skills

- Research networking clubs or industry specific groups on campus for you to join.
- Create an effective LinkedIn account and keep it updated.
- Look through both of your alumni networks for people in your field of interest to connect with.

### Professional Development

- Research your campus Career Center and look into any career advising or professional development services they offer.
- Keep informed of campus events to attend together, or events that may benefit your professional development (e.g., career panels, visiting lecturers, volunteer activities, résumé or interview workshops, job fairs, etc.).
- Research your Mentor's company and see if there are professional development resources to be utilized (e.g., mock interviews, HR department résumé review, etc.).
- Visit your Mentor's office if possible.

### Internships and Jobs

- Develop a 30-second "elevator" pitch and practice it with your Mentor.
- Consider companies to target for internships and long-term career placement.
- Discuss professional protocol (e.g. sending Thank You notes after interview, appropriate professional attire, etc.).
- Assemble a professional portfolio including work/writing samples; academic transcripts and records; performance evaluations; letters of recommendation; and copies of diplomas, awards, or certificates.